Sunshine Coach Annual Evaluation Form

Please fill out this annual evaluation of your Sunshine Coach as per your agreement with Variety – the Children's Charity of BC. Completion of this form is required on an annual basis.

Organization Details		
Organization Name		
Address	**City**	**Postal Code**

Contact Details	
Contact Name	**Title**
Email	**Phone**

Sunshine Coach Details		
Sunshine Coach Number	**Year Received**	**VIN#**
Vehicle Type (Van or Coach)	**# of Passengers (7, 15, 24)**	

Sunshine Coach Use	
Does your coach still meet the needs of your organization?	☐ YES ☐ NO
If no, please explain in detail:	
How many children benefited from the use of this vehicle last year?	
What percentage of these children have a designated medical or complex need?	
How is your coach being used and impacting your organization?	

Vehicle Information

If your coach is no longer operational, only answer questions 6, 7, 8

1. Current mileage:	Mechanical Condition: ☐ GOOD ☐ FAIR ☐ POOR
2. How often is the vehicle used?	Body Condition: ☐ GOOD ☐ FAIR ☐ POOR
3. How often is the vehicle serviced?	☐ MONTHLY ☐ QUARTERLY ☐ BI-ANNUAL ☐ ANNUAL
4. Was the vehicle in an accident this year?	☐ YES ☐ NO (If yes, please attached details separately)
5. Has the vehicle been fully repaired?	☐ YES ☐ NO
If no, please explain in detail:	
6. Is the vehicle fully operational?	☐ YES ☐ NO
If no, please explain in detail:	
7. Does the vehicle require new decals?	☐ YES ☐ NO
If yes, please explain in detail:	
8. Would you like to apply for a new vehicle?	☐ YES ☐ NO (If yes, we will contact you directly)

Required Documents

Please attach the following documents with your evaluation form:

- Vehicle Registration
- Commercial Vehicle Inspection Report
- Current photos of front, back and both sides

Consent, Confidentiality & Authorization

By signing this form, you are verifying that the above information is accurate.

Authorized Signature:	**Date:**
Printed Name:	**Title:**

Please send all documents together, including your supporting documents. We are unable to return documents. **PLEASE DO NOT SEND DOCUMENTS SEPARATELY.**