



Sunshine Coach Application

Only applications completed in full will be reviewed. Additional or supplementary information will be requested as needed. **Please note that priority is given to applicants who serve children with disabilities and complex health needs.**

Organization Details			
Organization Name:		Year Founded:	
CRA #	Have you received Sunshine Coach in the past: <input type="checkbox"/> No <input type="checkbox"/> Yes – SSC # (please list all): If YES, is this application to replace a current Sunshine Coach? <input type="checkbox"/> No <input type="checkbox"/> Yes – SSC #		
Address	City	Province	Postal Code
Address of Project/Program (if different from above):			
Is your organization governed by a Board of Directors? <input type="checkbox"/> No <input type="checkbox"/> Yes - If "Yes", please attach a list of members			
Does your organization have audited financial statements? <input type="checkbox"/> No <input type="checkbox"/> Yes - If "Yes", please attach your recent audited financial statements			

Contact Details	
Contact Person's Name:	Title:
Email:	Phone:

Sunshine Coach Request	
Vehicle Size: <input type="checkbox"/> 7 passenger <input type="checkbox"/> 15 passenger <input type="checkbox"/> 24 passenger	Wheelchair Access - Please note that this will require additional costs and a reduction in the number of available seats: <input type="checkbox"/> YES <input type="checkbox"/> NO
How many children/youth in total does your organization serve within a year?	
Is this vehicle designated for use for a specific children's program? If so, please specify.	
How many children/youth (approximately) does this specific program serve within a year?	
How many of these children served have disabilities/complex health needs?	
How many days per year (approximately) would you use the coach?	

Contributing Medical and Developmental conditions/circumstances of children (Check all that apply)		
<input type="checkbox"/> Medical & Genetic Disorders	<input type="checkbox"/> Cerebral Palsy	<input type="checkbox"/> Cleft & Craniofacial
<input type="checkbox"/> Mental Health	<input type="checkbox"/> Gastroenterology	<input type="checkbox"/> Endocrinology & Diabetes
<input type="checkbox"/> Autism Spectrum Disorder	<input type="checkbox"/> Nephrology (Kidneys)	<input type="checkbox"/> Neurosciences (Neurology)
<input type="checkbox"/> ADHD	<input type="checkbox"/> Ophthalmology	<input type="checkbox"/> Oncology, Hematology & BMT
<input type="checkbox"/> Fetal Alcohol Syndrome	<input type="checkbox"/> Audiology	<input type="checkbox"/> Pain
<input type="checkbox"/> Intellectual Disability	<input type="checkbox"/> Cardiology	<input type="checkbox"/> Low Income/Financial Need
<input type="checkbox"/> Learning Disability (Q Ministry Designation)	<input type="checkbox"/> Orthopedics	<input type="checkbox"/> Others:

Funding Information
You are required to have a financial contribution of 50% of the coach cost available upon approval. Do you have the funds available, if approved? <input type="checkbox"/> YES <input type="checkbox"/> NO

Goals and Outcomes
How will a Sunshine Coach benefit children/youth who have disabilities/complex health needs in your community?
Please tell us how you are currently supporting the children in this program?
What are the opportunities to recognize Variety's contribution?

List of Required Attachments	
Most recent Audited Financial Statements	Attachment: Yes <input type="checkbox"/> / No <input type="checkbox"/>
List of Officers & Board of Directors	Attachment: Yes <input type="checkbox"/> / No <input type="checkbox"/>
Driving Policy & Guidelines (template attached)	Attachment: Yes <input type="checkbox"/> / No <input type="checkbox"/>
Two (2) Letters of Reference	Attachment: Yes <input type="checkbox"/> / No <input type="checkbox"/>



Consent, Confidentiality & Authorization

In the event your Sunshine Coach application is successful, Variety—The Children’s Charity of BC requires your organization meet the following conditions.

Your organization agrees to:

1. Have read and agree to the Sunshine Coach Full Terms & Conditions.
2. All vehicle operators will hold valid British Columbia Driver’s Licenses of the appropriate classification with no exceptions.
3. Ensure that all driver’s abstract is in good standing and that all are driving in a safe and law-abiding manner.
4. Keep the vehicle insured and compliant with current CVSE inspection requirements.
5. Ensure regular and qualified servicing and maintain the vehicle in a roadworthy condition.
6. Ensure the vehicle is used ONLY for the purpose intended, namely, for the carriage of CHILDREN and adult attendants, as well as needed wheelchair equipment.
7. Ensure that the name of Variety—The Children’s Charity, the Sunshine Coach donors names and coach number are always kept in readable condition on the coach.
8. Submit a Sunshine Coach Evaluation Form to Variety once a year, along with current photos showing the condition of the vehicle.

A further condition concerning the Sunshine Coach is as follows:

At the end of the vehicle’s life with your organization, either through age or changes of circumstances, the vehicle must be returned to Variety—The Children’s Charity for disposal in which 50% of the proceeds from the disposal are credited to Variety and the other 50% to your organization.

To the best of my knowledge, statements in this application and all attachments are true and correct. I also understand that Variety, in evaluating this application, may review any information submitted as part of this request as needed and will treat information submitted as confidential.

If deemed necessary by Variety, for the purpose of determining eligibility for Variety funding and programs or for the purpose of meeting my organization’s needs, I give consent to Variety to share file information with potential partnership funders.

Please ensure your application is complete with all required supporting documents attached.

Authorized Signature:	Date:
Printed Name:	Title:

Please keep copies of all documents for your records. We are unable to return documents. Please ensure your application and supporting documents are included with your request.

PLEASE DO NOT SEND DOCUMENTS SEPARATELY.